I. Call to Order-2:11pm

II. Roll Call / Establishment of Quorum

Members present: Anne Suttey (Commissioner), Colleen Lustan (Vice Commissioner), Gabi Solis (Director of Finance), Stephen Mayfield (Secretary), Andrew Shoemaker (Senate Representative), Quintin Casl (At-Large Delegate), Christopher Wetz (At-Large Delegate), and Genevieve Siwabessy (Advisor).

Quorum established

Clubs present: Brent Jones (Administration of Justice), Jose Torrentes (CKI), Zooey Demick (CRU) Brenda Anzures (Diversity Club), Quintin Casl (EDC SAC), Tom Conlon (Meditation Club), Colleen Lustan (QSA), Stephen Mayfield (Newspaper), Jenn DeWitt (PTK).

Public: Jose Calderon (Diversity Club)

III. Adoption of the Agenda: moved by Casl to suspend the adoption of the agenda, seconded, passed by unanimous vote.

IV. Approval of the Minutes:

• December 9, 2014 Minutes: moved by Solis to adopt with amendments, seconded, adopted by consensus.

V. Commissioner’s Message:

We're coming in to the start of the spring semester, glad everyone's here, see a few new faces, got a lot of fun things planned for the semester, but also want to support the clubs, if there’s any questions we’re here for you.

VI. Advisor’s Message:

Welcome!

VII. Executive Reports

1. Commissioner Report: None

2. Vice Commissioner: Today we had our Student Senate “State of the Campus” which went well, Jonathan came and talked about student senate, talked about accreditation, our Lobby Day focus is to roll back tuition fees. Overall enjoyed.

3. Secretary Report: None.
4. **Director of Finance Report**: Looked back at number, not sure if anything missed. We have set aside money for club incentives ($150), set aside $125 for teal and black for banners, fliers etc.

VIII. **Advisor’s Report**: First, spring is starting which means election season; take some fliers if interested in running for a position in Associated Students. Tuesday, March 3rd is campaign start. Elections are for the 2014-2015 school year, 2 boards to run for. 5 positions on student senate, and 6 on Clubs and Events Board. Elections will be April 14-15. This will of course make you available for one of our scholarships, which by the way, there are a lot of out there right now. There’s CCCSF AAA scholarship if you are receiving financial aid. There's a series of eligibility requirements. Please apply for these scholarships, there have been years where money has been unawarded because of no interest. Gym ribbon cutting on Feb 26, 4:00 pm - 5:00pm, refreshments provided. Student services ribbon cutting at Board of Trustees Feb 11 meeting from 5:30pm - ?:??pm. Also, I did receive club points from (clubs), slight delay, Eco Club's points sheet was misplaced, so points will be announced as soon as possible.

IX. **Club Reports**

1. **Administration of Justice**: (Every 1st Tuesday and 2nd + 3rd Thursday at 12:00pm-1:00pm)
   No report, but participating in Club Fair, Blood Drive, March 5 is Women in History.

2. **CRU**: (Leadership meets Monday 12:00pm - 1:00pm, General meeting in FL1 -107 Wednesdays)
   We would like to set up tomorrow in front of roost and hand out free pizza, EZ-up will be provided, 12:00pm-1:00pm.

3. **CKI**: (2nd and 4th Mondays, 12:00pm-1:00pm in FL1-233)
   Last Saturday, went to Divisional meeting, talked about what schools are doing, talked about t-shirts at last meeting, discussing Dcon (district convention), two Kiwanis members are discussing way.

4. **Diversity Club**: (Tuesdays, 12:00pm-1:00pm)
   Currently meeting outside but soon in the Student Life Conference Room, event on 17th 12:00pm-1:00pm, opportunity for cultural competency, students can discuss issues they have, social justice week, hosting a diversity dialogue, if anyone interested in the Cultural Competency please contact ASAP.

5. **EDC-SAC**: (Thursdays, 12:00pm-1:00pm in EDC C102)
   Uncertain on what events, but Day on the Greens is every 3rd Thursday of the month.

6. **QSA**: (Regular meetings are Wednesdays, 12:00pm-1:00pm in FL1-104; Social meetings are every 3rd Wednesday of the month, 11:00am-2:00pm)
   Tomorrow is 1st meeting of semester, in FL2 153, anyone can come, 12:00pm-1:00pm, we are holding some special elections due to the president leaving for SF state, new president is Ally, new VP is Kaitlyn, positions open for secretary, event coordinator, art czar(s), social event every 3rd Wednesday of the month 11:00am-2:00pm Peregrine Room, socialize and get free food.

7. **Newspaper Club**: (Wednesdays 12:00pm-1:00pm in FL2-240)
Associated Student Organization

We still have lots of available positions, there are four (4) other types of positions you can join in addition to Staff Writer, including Staff Editor, Photographer, Web Editor and Graphic Designer. We will be distributing our newsletter at the club fair.

8. **Phi Theta Kappa (PTK):** (2nd and 4th Fridays, 9:00am)
   Hosting club mixer Friday, Parisian Theme in the Peregrine Room 11:00am - 1:00pm.
   You do get club points for attending. TedEd talks will be Feb 20th from 5:00pm - 7:00pm, various people coming in to talk, March 20 is the Gala event.

9. **Yoga Meditation Club:** Doing some restructuring, meeting times TBD.

X. **Committee Reports:**
   - **Communication Committee Report:**
     D2L page available for every club and club member to join, if you give me a list of ID numbers.
   - **Constitution and Bylaws Committee Report:**
     Delayed until next Friday Feb 6th, hopefully we can get the final adjustments, SMOC will be right before.

XI. **Public Comment:** None

XII. **Special Orders:** None

XIII. **Unfinished Business**
   1. **Finals Favors**
      - Colleen ran out of tea multiple times, so someone else provided during that time. Also, someone who happened to have pizza gave leftovers to us. Wetz passed out favors as well for evening students, decent amount of thoroughfare, bookstore was a fan of what we’re doing, volunteered services for whenever we need in the future.
   2. **SLADE Conference (CAEB)**
      - Basically AS CAEB met with the other boards over at Sac City, lots of fun, other schools liked our D2L page concept.
   3. **Falcon’s Day – January 21, 12:00pm – 1:00pm**
      - Had a wheel set up and fliers to promote campus stuff, gave away MTV U swag, food had chili and tater tots, decent amount of thoroughfare, went great. Intention is to welcome new and returning students and give away food, promote clubs and administrative services. EDC’s was the following Thursday, had the wheel and swag cookies.
   4. **Spring Club Fair – February 10, 12:00pm – 1:00pm**
      - Theme will be Teal & Black, any food? Popcorn, snow cones?
      - Ideas include: Teal jell-o, (jell-o shots, non-alcoholic), Falcon's (robin's eggs) eggs
   5. **Social Justice Week**
      - Open forum 12:00 - 1:00, milk Monday screening is 5:00 - 7:00 week of Feb 23rd through the 2.
   6. **Black History Month**
      - Have a wall honoring black history month? Maybe inside glass somewhere? Collection of quotes?
      - "Pick a quote that resonates with your club from a famous African-American"
        - Create and decorate, no bigger than 11” x by 18"
XIV. New Business:

- **Club Charters**
  - Club Charters will be due by Friday after Club Fair (Feb 6. if tabling, Feb 12 if not).
  - Mayfield moves to charter Cast of Falcons and Diversity Club as recommended, seconded, passed with consensus.

- **Club Points**
  - Due Jan 15, can do another workshop if interested, totals will be available by next CAEB meeting. Any interest? If club active during summer, should activities be included in club points?

- **Spring Eggstravaganza**
  - Starting a new event this year, a non-denominational spring-themed egg hunt event.
    - Any questions or ideas?

- **Women’s History Month**
  - Tabled.

- **PTK Club Mixer**
  - Another club mixer this Friday, theme is Parisian, mustache, piñata will be there, photo op with the Eiffel Tower, props, etc.

XV. Future Agenda Item Requests:

- Demick inquires about the meetings times and if they can be moved at all?

XVI. Public Forum: “YOLO means ‘You only live once’”

XVII. Adjournment-3:51pm