

Process for Receiving Credit in FLC High School Articulated Classes

- ✓ **Articulation Agreement**: High School teacher/FLC faculty create and sign
 - Evaluation method (final exam, portfolio, etc.) approved by both instructor and FLC faculty in the articulation agreement

- ✓ **Parent/Guardian Permission Form**: High School teacher distributes and collects
 - Parent/guardian signature required for all students, regardless of age

- ✓ **FLC Registration/Student I.D. #**
 - High school student applies for FLC student I.D. # in semester college credit will be awarded
 - On-line application: http://www.losrios.edu/lrc/lrc_app.php
 - On-line registration questions: FLC e-services: 916-608-6500

- ✓ **Grade Roster**
 - Students earning an “A” or “B” in articulated course are eligible for college credit
 - Teacher fills out grade roster with student I.D. #, letter grade and verification of parent permission
 - Teacher signs roster and e-mails form to FLC’s CTE Coordinator:
 - e-mail: jonesa@flc.losrios.edu

- ✓ **College Credit**
 - Student receives credit (units) and grade on official transcript
 - Transcript states: “credit by exam – high school articulation”, FLC course # and grade earned