Financial aid eligibility is determined in compliance with federal and state regulations as well as institutional policies and does not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation or other legally protected basis. If a student wishes to file a grievance they should follow the directions outlined in the college catalog.

Students who do not meet the satisfactory academic progress (SAP) standards to receive aid may be eligible to appeal. Appeals are to be submitted in writing only. If the student is approved on an appeal, the student will be placed on probation, be required to have an agreed upon academic plan, and the student’s academic performance will be reviewed at the end of each term.

If the student is approved on an appeal and fails to meet the requirements of their probation outlined below, the student will be denied aid and will not be eligible to appeal again until the following award year:

a. Student takes coursework that is applicable to their degree or certificate program, and
b. Student successfully completes at minimum 67% of all courses attempted in each term following the appeal approval, and
c. Student completes all coursework with a term GPA of 2.0 or higher in each term following the appeal approval, and
d. The student is within the maximum time frame allowed in any prior appeal, and
e. Other as defined by the student academic plan.

If the student complies with the requirements of their probation, the student may continue to receive aid for the remainder of the year.

Students who fail to meet SAP standards and were either denied or did not submit an appeal, may regain Title IV eligibility by meeting the SAP Standards based on their own actions. Students who reestablish their Title IV eligibility by meeting the SAP standards while on probation are no longer required to meet the requirements of their probation criteria. Once the student has resolved his or her deficiencies and meets the SAP criteria, the student should notify the financial aid office to re-evaluate their financial aid eligibility.

If the student is denied on an appeal and corrects the deficiency for which they were initially denied and is now dismissed for another reason within the same award year, the student may be offered the opportunity to appeal again for a different deficiency. Students cannot appeal twice in a year for the same deficiency. The maximum number of times a student can appeal in an award year is two. Once a decision has been rendered the decision is final and cannot be appealed.

In order for the student to be eligible to appeal the denial of aid due to:

1. Not successfully completing at least 67% of all coursework taken at Folsom Lake College, the student must provide the following documentation that covers all periods of enrollment (terms) at FLC where the student failed to complete at least 67% of the courses attempted:
   a. Medical documents that support that the student was medically unable to attend classes for reasons beyond the student’s control, or
   b. Verification (obituary or death certificate) of a death in the student’s immediate family. Immediate family for purposes of a financial aid appeal is parents, siblings, children, spouse, or grandparents, or
   c. Verification of military orders for military personnel and their families that have been temporarily reassigned or called to active service, or
   d. Verification of natural disaster beyond the students control that impacted the student’s academic performance, or
Students who do not submit documentation to support their appeal for all periods of deficiency are subject to being denied financial aid.

2. Not successfully completing courses at Folsom Lake College with a cumulative GPA of at least 2.0 of all coursework, the student must provide the following documentation that covers all periods of enrollment (terms) where the student failed to complete the term with a term GPA of at least 2.0:
   a. Medical documents that support that the student was medically unable to complete the term with a GPA of at least 2.0 or higher for reasons beyond the students control, or
   b. Verification (obituary or death certificate) of a death in the student’s immediate family. Immediate family for purposes of a financial aid appeal is parents, siblings, children, spouse, or grandparents, or
   c. Verification of military orders for military personnel and their families that have been temporarily reassigned or called to active service, or
   d. Verification of natural disaster beyond the students control that impacted the student’s academic performance, or
   e. Personal tragedies that are beyond the students control and is documented by a 3rd party professional, i.e. police, courts, or medical, and
   f. Statement from the student detailing the reason for the deficiencies, what action has been taken to ensure it will not occur in the future, and
   g. An academic plan developed by Folsom Lake College.

Students who do not submit documentation to support their appeal for all periods of deficiency are subject to being denied financial aid.

3. Having already attempted more than 150% of the units required for a degree or certificate program (This total attempted units includes units transferred in from other colleges or completed at other LRCCD colleges), the student must provide the following documentation and meet the requirements listed:
   a. For students who have attempted 150% of the units required for a degree or certificate: Statement from the student detailing the reason for any deficiencies and/or reasons for remaining at this level of education and what action has been taken to ensure it will not occur in the future, or
   b. For students who have completed a degree: Explain why you are not currently using the degree you have completed and why you are returning to a community college, and
   c. Student takes coursework that is applicable to their degree or certificate program, and
   d. Student completes at minimum 67% of all courses attempted in each term following the appeal approval, and
   e. Student completes all coursework with a term GPA of 2.0 or higher in each term following the appeal approval, and
   f. An academic plan developed by Folsom Lake College.

Students who have attempted 150 or more units or have Bachelor degree or higher are not eligible to appeal the denial of aid regardless of the reason. (This total attempted units includes units transferred in from other colleges and completed at other LRCCD colleges). If a student has been approved on appeal prior to reaching 150 units, the student may continue to receive aid until the end of their program as long as they meet the requirements of their probation. If the student fails to meet the requirements of their probation and is beyond 150 units, the student is no longer eligible for appeal.